



*Building An Immigrant Workforce Utopia*

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## **Housekeeper I - II Position**

Quincy Asian Resources Inc (QARI), is a non profit immigrant social service organization based in Massachusetts, New York City, and Rhode Island. QARI has been serving Asian and immigrant communities since 2001 through our signature workforce enterprise programs and integrated social services. During the pandemic, QARI has been working tirelessly in collaboration with cities and partner organizations to help as many people as we can through this challenging time.

Wutabon, a subsidiary of QARI, means immigrant utopia. QARI and Wutabon partner with world renowned employers to help support immigrant workforces' personal and professional growth through various employment pathways and wrap-around social services for employees and their families. We together build the Wutabon for our immigrant workforce.

**FLSA Status:** Non-Exempt

**Hours/Week Category:** Full Time or Part Time

**Reports To:** Operations Manager

**Location:** Plymouth, MA

**Hourly Rate:** \$18.00 per hour

Are you interested in a new opportunity where you can work with the best patient centered team, make a difference in your community, and delight hundreds of people every day? Apply to be a Housekeeper today. This position is based on-site in a hospital setting in Plymouth, MA. We offer competitive compensation, benefits, a great company culture, and opportunities for growth.

### **Responsibilities:**

- Maintain overall cleanliness of the environment of assigned areas and hospital departments.
- Maintenance and sanitation of equipment.
- Responsible for function setups and moving requests.
- Perform related services, such as bed moves, stocking housekeeping supplies, and other tasks as needed.
- Collect soiled linen from clinical locations throughout the hospital.
- Transport full linen carts to designated distribution locations throughout the hospital.

### **Education/Experience/Knowledge/Skills Required**

- A working knowledge of hospital, departmental and infection control procedures.
- High School Diploma or equivalent required or ability to pass reading comprehension test.
- Must be 18 years old.



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**Physical/Environmental Requirements**

This job requires frequent bending, carrying, pulling, pushing, reaching, standing, stooping, walking and lifting over 10 lbs. There will be climbing stairs and pushing carts of approximately 600 lbs. Constant use of hearing, sight and speech. Frequent use of smell and touch. Occasional keyboard and telephone use. Constant concentration and problem solving.

**Length of On the Job Orientation @ Period**

Number of Weeks: 2 Weeks

**Supervisory Responsibility**

This position supervises: N/A